2012 NATEFAutomobile Accreditation

Automobile Service Technology
Task List

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ENGINE REPAIR

General: Engine Diagnosis; Removal and Reinstallation (R & R)

1. Complete work order to include customer information, vehicle identifying information, customer concern, related service history, cause, and correction. P-1

2. Research applicable vehicle and service information, such as internal engine operation, vehicle service history, service precautions, and technical service bulletins. P-1

3. Verify operation of the instrument panel engine warning indicators. P-1

4. Inspect engine assembly for fuel, oil, coolant, and other leaks; determine necessary action. P-1

5. Install engine covers using gaskets, seals, and sealers as required. P-1

6. Remove and replace timing belt; verify correct camshaft timing. P-1

7. Perform common fastener and thread repair, to include: remove broken bolt, restore internal and external threads, and repair internal threads with thread insert. P-1

8. Inspect, remove and replace engine mounts. P-2

9. Identify hybrid vehicle internal combustion engine service precautions. P-3

ENGINE REPAIR

Cylinder Head and Valve Train Diagnosis and Repair

1. Remove cylinder head; inspect gasket condition; install cylinder head and gasket; tighten according to manufacturer's specifications and procedures. P-1

2. Clean and visually inspect a cylinder head for cracks; check gasket surface areas for warpage and surface finish; check passage condition. P-1

3. Inspect pushrods, rocker arms, rocker arm pivots and shafts for wear, bending, cracks, looseness, and blocked oil passages (orifices); determine necessary action. P-2

4. Adjust valves (mechanical or hydraulic lifters). P-1

5. Inspect and replace camshaft and drive belt/chain; includes checking drive gear wear and backlash, end play, sprocket and chain wear, overhead cam drive sprocket(s), drive belt(s), belt tension, tensioners, camshaft reluctor ring/tone-wheel, and valve timing components; verify correct camshaft timing. P-1

6. Establish camshaft position sensor indexing. P-1

ENGINE REPAIR

Engine Block Assembly Diagnosis and Repair

1. Remove, inspect, or replace crankshaft vibration damper (harmonic balancer). P-2

ENGINE REPAIR

Lubrication and Cooling Systems Diagnosis and Repair

1. Perform cooling system pressure and dye tests to identify leaks; check coolant condition and level; inspect and test radiator, pressure cap, coolant recovery tank, and heater core; determine necessary action. P-1

2. Identify causes of engine overheating. P-1

3. Inspect, replace, and adjust drive belts, tensioners, and pulleys; check pulley and belt alignment. P-1

4. Inspect and test coolant; drain and recover coolant; flush and refill cooling system with recommended coolant; bleed air as required. P-1

5. Inspect, remove, and replace water pump. P-2

6. Remove and replace radiator. P-2

7. Remove, inspect, and replace thermostat and gasket/seal. P-1

8. Inspect and test fan(s) (electrical or mechanical), fan clutch, fan shroud, and air dams. P-1

9. Perform oil pressure tests; determine necessary action. P-1

10. Perform engine oil and filter change. P-1

11. Inspect auxiliary coolers; determine necessary action. P-3

12. Inspect, test, and replace oil temperature and pressure switches and sensors. P-2

AUTOMATIC TRANSMISSION AND TRANSAXLE

General: Transmission and Transaxle Diagnosis

1. Identify and interpret transmission/transaxle concern, differentiate between engine performance and transmission/transaxle concerns; determine necessary action. P-1

2. Research applicable vehicle and service information fluid type, vehicle service history, service precautions, and technical service bulletins. P-1

3. Diagnose fluid loss and condition concerns; determine necessary action. P-1

4. Check fluid level in a transmission or a transaxle equipped with a dip-stick. P-1

5. Check fluid level in a transmission or a transaxle not equipped with a dip-stick. P-1

6. Perform stall test; determine necessary action. P-3

7. Perform lock-up converter system tests; determine necessary action. P-3

8. Diagnose transmission/transaxle gear reduction/multiplication concerns using driving, driven, and held member (power flow) principles. P-1

9. Diagnose pressure concerns in a transmission using hydraulic principles (Pascal's Law). P-2

AUTOMATIC TRANSMISSION AND TRANSAXLE

In-Vehicle Transmission/Transaxle Maintenance and Repair

1. Inspect, adjust, and replace external manual valve shift linkage, transmission range sensor/switch, and park/neutral position switch. P-2
2. Inspect for leakage; replace external seals, gaskets, and bushings. P-2
3. Inspect, test, adjust, repair, or replace electrical/electronic components and circuits including computers, solenoids, sensors, relays, terminals, connectors, switches, and harnesses. P-1
4. Drain and replace fluid and filter(s). P-1
5. Inspect powertrain mounts. P-2

AUTOMATIC TRANSMISSION AND TRANSAXLE

Off-Vehicle Transmission and Transaxle Repair

1. Remove and reinstall transmission/transaxle and torque converter; inspect engine core plugs, rear crankshaft seal, dowel pins, dowel pin holes, and mating surfaces. P-1
2. Inspect, leak test, and flush or replace transmission/transaxle oil cooler, lines, and fittings. P-1
3. Inspect converter flex (drive) plate, converter attaching bolts, converter pilot, converter pump drive surfaces, converter end play, and crankshaft pilot bore. P-2
4. Describe the operational characteristics of a continuously variable transmission (CVT). P-3
5. Describe the operational characteristics of a hybrid vehicle drive train. P-3

MANUAL DRIVE TRAIN AND AXLES

General: Drive Train Diagnosis

1. Identify and interpret drive train concerns; determine necessary action. P-1

2. Research applicable vehicle and service information, fluid type, vehicle service history, service precautions, and technical service bulletins. P-1

3. Check fluid condition; check for leaks; determine necessary action. P-1

4. Drain and refill manual transmission/transaxle and final drive unit. P-1

MANUAL DRIVE TRAIN AND AXLES

Clutch Diagnosis and Repair

1. Diagnose clutch noise, binding, slippage, pulsation, and chatter; determine necessary action. P-1

2. Inspect clutch pedal linkage, cables, automatic adjuster mechanisms, brackets, bushings, pivots, and springs; perform necessary action. P-1

3. Inspect and replace clutch pressure plate assembly, clutch disc, release (throw-out) bearing and linkage, and pilot bearing/bushing (as applicable). P-1

4. Bleed clutch hydraulic system. P-1

5. Check and adjust clutch master cylinder fluid level; check for leaks. P-1

6. Inspect flywheel and ring gear for wear and cracks; determine necessary action. P-1

7. Measure flywheel runout and crankshaft end play; determine necessary action. P-2

MANUAL DRIVE TRAIN AND AXLES

Transmission/Transaxle Diagnosis and Repair

1. Inspect, adjust, and reinstall shift linkages, brackets, bushings, cables, pivots, and levers. P-2

2. Describe the operational characteristics of an electronically-controlled manual transmission/transaxle. P-3

MANUAL DRIVE TRAIN AND AXLES

Drive Shaft and Half Shaft, Universal and Constant-Velocity (CV) Joint Diagnosis and Repair

1. Diagnose constant-velocity (CV) joint noise and vibration concerns; determine necessary action. P-1
2. Diagnose universal joint noise and vibration concerns; perform necessary action. P-2
3. Inspect, remove, and replace front wheel drive (FWD) bearings, hubs, and seals. P-1
4. Inspect, service, and replace shafts, yokes, boots, and universal/CV joints. P-1
5. Check shaft balance and phasing; measure shaft runout; measure and adjust driveline angles. P-2

MANUAL DRIVE TRAIN AND AXLES

Drive Axle Diagnosis and Repair

Ring and Pinion Gears and Differential Case Assembly

1. Clean and inspect differential housing; check for leaks; inspect housing vent. P-2
2. Check and adjust differential housing fluid level. P-1
3. Drain and refill differential housing. P-1
4. Inspect and replace companion flange and pinion seal; measure companion flange runout. P-2

Drive Axles

1. Inspect and replace drive axle wheel studs. P-1
2. Remove and replace drive axle shafts. P-1
3. Inspect and replace drive axle shaft seals, bearings, and retainers. P-2

4. Measure drive axle flange runout and shaft end play; determine necessary action. P-2

MANUAL DRIVE TRAIN AND AXLES

Four-wheel Drive/All-wheel Drive Component Diagnosis and Repair

1. Inspect, adjust, and repair shifting controls (mechanical, electrical, and vacuum), bushings, mounts, levers, and brackets. P-3
2. Inspect front-wheel bearings and locking hubs; perform necessary action(s). P-3
3. Check for leaks at drive assembly seals; check vents; check lube level. P-3
4. Identify concerns related to variations in tire circumference and/or final drive ratios. P-3

SUSPENSION AND STEERING

General: Suspension and Steering Systems

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. P-1

SUSPENSION AND STEERING

Steering Systems Diagnosis and Repair

1. Disable and enable supplemental restraint system (SRS). P-1
2. Remove and replace steering wheel; center/time supplemental restraint system (SRS) coil (clock spring). P-1
3. Diagnose steering column noises, looseness, and binding concerns (including tilt mechanisms); determine necessary action. P-2
4. Diagnose power steering gear (non-rack and pinion) binding, uneven turning effort, looseness, hard steering, and noise concerns; determine necessary action. P-2
5. Diagnose power steering gear (rack and pinion) binding, uneven turning effort, looseness, hard steering, and noise concerns; determine necessary action. P-2

6. Inspect steering shaft universal-joint(s), flexible coupling(s), collapsible column, lock cylinder mechanism, and steering wheel; perform necessary action. P-2

7. Remove and replace rack and pinion steering gear; inspect mounting bushings and brackets. P-2

8. Inspect rack and pinion steering gear inner tie rod ends (sockets) and bellows boots; replace as needed. P-2

9. Determine proper power steering fluid type; inspect fluid level and condition. P-1

10. Flush, fill, and bleed power steering system. P-2

11. Inspect for power steering fluid leakage; determine necessary action. P-1

12. Remove, inspect, replace, and adjust power steering pump drive belt. P-1

13. Remove and reinstall power steering pump. P-2

14. Remove and reinstall press fit power steering pump pulley; check pulley and belt alignment. P-2

15. Inspect and replace power steering hoses and fittings. P-2

16. Replace power steering pump filter(s). P-1

17. Inspect and replace pitman arm, relay (centerlink/intermediate) rod, idler arm and mountings, and steering linkage damper. P-2

18. Inspect, replace, and adjust tie rod ends (sockets), tie rod sleeves, and clamps. P-1

19. Identify hybrid vehicle power steering system electrical circuits and safety precautions. P-2

SUSPENSION AND STEERING

Suspension Systems Diagnosis and Repair

1. Diagnose short and long arm suspension system noises, body sway, and uneven ride height concerns; determine necessary action. P-1

2. Diagnose strut suspension system noises, body sway, and uneven ride height concerns; determine necessary action. P-1

3. Inspect, remove and install upper and lower control arms, bushings, shafts, and rebound bumpers. P-3

4. Inspect, remove and install strut rods and bushings. P-3

5. Inspect, remove and install upper and/or lower ball joints (with or witout wear indicators). P-2

6. Inspect, remove and install steering knuckle assemblies. P-3

7. Inspect, remove and install short and long arm suspension system coil springs and spring insulators. P-3

8. Inspect, remove and install torsion bars and mounts. P-3

9. Inspect, remove and install front stabilizer bar (sway bar) bushings, brackets, and links. P-3

10. Inspect, remove and install strut cartridge or assembly, strut coil spring, insulators (silencers), and upper strut bearing mount. P-3

11. Inspect, remove and install track bar, strut rods/radius arms, and related mounts and bushings. P-3

12. Inspect rear suspension system leaf spring(s), bushings, center pins/bolts, and mounts. P-1

13. Inspect electric power-assisted steering. P-3

SUSPENSION AND STEERING

Related Suspension and Steering Service

1. Inspect, remove, and replace shock absorbers; inspect mounts and bushings. P-1

2. Remove, inspect, and service or replace front and rear wheel bearings. P-1

3. Describe the function of the power steering pressure switch. P-3

SUSPENSION AND STEERING

Wheel Alignment Diagnosis, Adjustment, and Repair

1. Diagnose vehicle wander, drift, pull, hard steering, bump steer, memory steer, torque steer, and steering return concerns; determine necessary action. P-1

2. Perform prealignment inspection and measure vehicle ride height; perform necessary action. P-1

3. Prepare vehicle for wheel alignment on alignment machine; perform four-wheel alignment by checking and adjusting front and rear wheel caster, camber; and toe as required; center steering wheel. P-1

4. Check toe-out-on-turns (turning radius); determine necessary action. P-2

5. Check SAI (steering axis inclination) and included angle; determine necessary action. P-2

6. Check rear wheel thrust angle; determine necessary action. P-1

7. Check for front wheel setback; determine necessary action. P-2

8. Check front and/or rear cradle (subframe) alignment; determine necessary action. P-3

SUSPENSION AND STEERING

Wheels and Tires Diagnosis and Repair

1. Inspect tire condition; identify tire wear patterns; check for correct tire size and application (load and speed ratings) and adjust air pressure; determine necessary action. P-1

2. Diagnose wheel/tire vibration, shimmy, and noise; determine necessary action. P-2

3. Rotate tires according to manufacturer's recommendations. P-1

4. Measure wheel, tire, axle flange, and hub runout; determine necessary action. P-2

5. Diagnose tire pull problems; determine necessary action. P-2

6. Dismount, inspect, and remount tire on wheel; balance wheel and tire assembly (static and dynamic). P-1

7. Dismount, inspect, and remount tire on wheel equipped with tire pressure monitoring system sensor. P-2

8. Inspect tire and wheel assembly for air loss; perform necessary action. P-1

9. Repair tire using internal patch. P-1

10. Identify and test tire pressure monitoring system (indirect and direct) for operation; verify operation of instrument panel lamps. P-2

11. Demonstrate knowledge of steps required to remove and replace sensors in a tire pressure monitoring system. P-1

BRAKES

General: Brake Systems Diagnosis

1. Identify and interpret brake system concerns; determine necessary action. P-1

2. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. P-1

3. Describe procedure for performing a road test to check brake system operation; including an anti-lock brake system (ABS). P-1

BRAKES

Hydraulic System Diagnosis and Repair

1. Diagnose pressure concerns in the brake system using hydraulic principles (Pascal's Law). P-1

2. Measure brake pedal height, travel, and free play (as applicable); determine necessary action. P-1

3. Check master cylinder for internal/external leaks and proper operation; determine necessary action. P-1

4. Remove, bench bleed, and reinstall master cylinder. P-1

5. Diagnose poor stopping, pulling or dragging concerns caused by malfunctions in the hydraulic system; determine necessary action. P-3

6. Inspect brake lines, flexible hoses, and fittings for leaks, dents, kinks, rust, cracks, bulging, and wear; check for loose fittings and supports; determine necessary action. P-1

7. Replace brake lines, hoses, fittings, and supports. P-2

8. Fabricate brake lines using proper material and flaring procedures (double flare and ISO types). P-2

9. Select, handle, store, and fill brake fluids to proper level. P-1

10. Inspect, test, and/or replace components of brake warning light system. P-3

11. Identify components of brake warning light system. P-2

12. Bleed and/or flush brake system. P-1

13. Test brake fluid for contamination. P-1

BRAKES

Drum Brake Diagnosis and Repair

1. Diagnose poor stopping, noise, vibration, pulling, grabbing, dragging or pedal pulsation concerns; determine necessary action. P-1

2. Remove, clean, inspect, and measure brake drum diameter; determine necessary action. P-1

3. Refinish brake drum and measure final drum diameter; compare with specifications. P-1

4. Remove, clean, and inspect brake shoes, springs, pins, clips, levers, adjusters/self-adjusters, other related brake hardware, and backing support plates; lubricate and reassemble. P-1

5. Inspect wheel cylinders for leaks and proper operation; remove and replace as needed. P-2

6. Pre-adjust brake shoes and parking brake; install brake drums or drum/hub assemblies and wheel bearings; perform final checks and adjustments. P-2

7. Install wheel and torque lug nuts. P-1

BRAKES

Disc Brake Diagnosis and Repair

1. Diagnose poor stopping, noise, vibration, pulling, grabbing, dragging, or pulsation concerns; determine necessary action. P-1

2. Remove and clean caliper assembly; inspect for leaks and damage/wear to caliper housing; determine necessary action. P-1

3. Clean and inspect caliper mounting and slides/pins for proper operation, wear, and damage; determine necessary action. P-1

4. Remove, inspect, and replace pads and retaining hardware; determine necessary action. P-1

5. Lubricate and reinstall caliper, pads, and related hardware; seat pads and inspect for leaks. P-1

6. Clean and inspect rotor; measure rotor thickness, thickness variation, and lateral runout; determine necessary action. P-1

7. Remove and reinstall rotor. P-1

8. Refinish rotor on vehicle; measure final rotor thickness and compare with specifications. P-1

9. Refinish rotor off vehicle; measure final rotor thickness and compare with specifications. P-1

10. Retract and re-adjust caliper piston on an integrated parking brake system. P-3

11. Check brake pad wear indicator; determine necessary action. P-2

12. Describe importance of operating vehicle to burnish/break-in replacement brake pads according to manufacturer's recommendations. P-1

BRAKES

Power-Assist Units Diagnosis and Repair

1. Check brake pedal travel with, and without, engine running to verify proper power booster operation. P-2
2. Check vacuum supply (manifold or auxiliary pump) to vacuum-type power booster. P-1
3. Inspect vacuum-type power booster unit for leaks; inspect the check-valve for proper operation; determine necessary action. P-1
4. Inspect and test hydraulically-assisted power brake system for leaks and proper operation; determine necessary action. P-3
5. Measure and adjust master cylinder pushrod length. P-3

BRAKES

Miscellaneous (Wheel Bearings, Parking Brakes, Electrical, Etc.) Diagnosis and Repair

1. Diagnose wheel bearing noises, wheel shimmy, and vibration concerns; determine necessary action. P-3
2. Remove, clean, inspect, repack, and install wheel bearings; replace seals; install hub and adjust bearings. P-1
3. Check parking brake cables and components for wear, binding, and corrosion; clean, lubricate, adjust or replace as needed. P-2
4. Check parking brake operation and parking brake indicator light system operation; determine necessary action. P-1
5. Check operation of brake stop light system. P-1
6. Replace wheel bearing and race. P-2
7. Remove and reinstall sealed wheel bearing assembly. P-2

BRAKES

Electronic Brake, Traction and Stability Control Systems Diagnosis and Repair

1. Identify and inspect electronic brake control system components; determine necessary action. P-1

2. Identify traction control/vehicle stability control system components. P-3

3. Describe the operation of a regenerative braking system. P-3

ELECTRICAL/ELECTRONIC SYSTEMS

General: Electrical System Diagnosis

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. P-1

2. Demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law). P-1

3. Demonstrate proper use of a digital multimeter (DMM) when measuring source voltage, voltage drop (including grounds), current flow and resistance. P-1

4. Demonstrate knowledge of the causes and effects from shorts, grounds, opens, and resistance problems in electrical/electronic circuits. P-1

5. Check operation of electrical circuits with a test light. P-1

6. Check operation of electrical circuits with fused jumper wires. P-1

7. Use wiring diagrams during the diagnosis (troubleshooting) of electrical/electronic circuit problems. P-1

8. Diagnose the cause(s) of excessive key-off battery drain (parasitic draw); determine necessary action. P-1

9. Inspect and test fusible links, circuit breakers, and fuses; determine necessary action. P-1

10. Inspect and test switches, connectors, relays, solenoid solid state devices, and wires of electrical/electronic circuits; determine necessary action. P-1

11. Replace electrical connectors and terminal ends. P-1

12. Repair wiring harness. P-3

13. Perform solder repair of electrical wiring. P-1

ELECTRICAL/ELECTRONIC SYSTEMS

Battery Diagnosis and Service

1. Perform battery state-of-charge test; determine necessary action. P-1

2. Confirm proper battery capacity for vehicle application; perform battery capacity test; determine necessary action. P-1

3. Maintain or restore electronic memory functions. P-1

4. Inspect and clean battery; fill battery cells; check battery cables, connectors, clamps, and hold-downs. P-1

5. Perform slow/fast battery charge according to manufacturer's recommendations. P-1

6. Jump-start vehicle using jumper cables and a booster battery or an auxiliary power supply. P-1

7. Identify high-voltage circuits of electric or hybrid electric vehicle and related safety precautions. P-3

8. Identify electronic modules, security systems, radios, and other accessories that require reinitialization or code entry after reconnecting vehicle battery. P-1

9. Identify hybrid vehicle auxiliary (12v) battery service, repair, and test procedures. P-3

ELECTRICAL/ELECTRONIC SYSTEMS

Starting System Diagnosis and Repair

1. Perform starter current draw tests; determine necessary action. P-1

2. Perform starter circuit voltage drop tests; determine necessary action. P-1

3. Inspect and test starter relays and solenoids; determine necessary action. P-2

4. Remove and install starter in a vehicle. P-1

5. Inspect and test switches, connectors, and wires of starter control circuits; determine necessary action. P-2

6. Differentiate between electrical and engine mechanical problems that cause a slow-crank or a no-crank condition. P-2

ELECTRICAL/ELECTRONIC SYSTEMS
Charging System Diagnosis and Repair

1. Perform charging system output test; determine necessary action. P-1

2. Diagnose (troubleshoot) charging system for causes of undercharge, no-charge, or overcharge conditions. P-1

3. Inspect, adjust, or replace generator (alternator) drive belts; check pulleys and tensioners for wear; check pulley and belt alignment. P-1

4. Remove, inspect, and re-install generator (alternator). P-1

5. Perform charging circuit voltage drop tests; determine necessary action. P-1

ELECTRICAL/ELECTRONIC SYSTEMS
Lighting Systems Diagnosis and Repair

1. Diagnose (troubleshoot) the causes of brighter-than-normal, intermittent, dim, or no light operation; determine necessary action. P-1

2. Inspect interior and exterior lamps and sockets including headlights and auxiliary lights (fog lights/driving lights); replace as needed. P-1

3. Aim headlights. P-2

4. Identify system voltage and safety precautions associated with high-intensity discharge headlights. P-2

ELECTRICAL/ELECTRONIC SYSTEMS

Gauges, Warning Devices, and Driver Information Systems Diagnosis and Repair

1. Inspect and test gauges and gauge sending units for causes of abnormal gauge readings; determine necessary action. P-2

2. Diagnose (troubleshoot) the causes of incorrect operation of warning devices and other driver information systems; determine necessary action. P-2

ELECTRICAL/ELECTRONIC SYSTEMS

Horn and Wiper/Washer Diagnosis and Repair

1. Diagnose (troubleshoot) causes of incorrect horn operation; perform necessary action. P-1

2. Diagnose (troubleshoot) causes of incorrect wiper operation; diagnose wiper speed control and park problems; perform necessary action. P-2

3. Diagnose (troubleshoot) windshield washer problems; perform necessary action. P-2

ELECTRICAL/ELECTRONIC SYSTEMS

Accessories Diagnosis and Repair

1. Diagnose (troubleshoot) incorrect operation of motor-driven accessory circuits; determine necessary action. P-2

2. Diagnose (troubleshoot) incorrect electric lock operation (including remote keyless entry); determine necessary action. P-2

3. Diagnose (troubleshoot) incorrect operation of cruise control systems; determine necessary action. P-3

4. Diagnose (troubleshoot) supplemental restraint system (SRS) problems; determine necessary action. P-2

5. Disable and enable an airbag system for vehicle service; verify indicator lamp operation. P-1

6. Remove and reinstall door panel. P-1

7. Check for module communication errors (including CAN/BUS systems) using a scan tool. P-2

8. Describe the operation of keyless entry/remote-start systems. P-3

9. Verify operation of instrument panel gauges and warning/indicator lights; reset maintenance indicators. P-1

10. Verify windshield wiper and washer operation, replace wiper blades. P-1

HEATING AND AIR CONDITIONING

General: A/C System Diagnosis and Repair

1. Identify and interpret heating and air conditioning problems; determine necessary action. P-1

2. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. P-1

3. Performance test A/C system; identify problems. P-1

4. Identify abnormal operating noises in the A/C system; determine necessary action. P-2

5. Identify refrigerant type; select and connect proper gauge set; record temperature and pressure readings. P-1

6. Leak test A/C system; determine necessary action. P-1

7. Inspect condition of refrigerant oil removed from A/C system; determine necessary action. P-2

8. Determine recommended oil and oil capacity for system application. P-1

9. Using a scan tool, observe and record related HVAC data and trouble codes. P-3

HEATING AND AIR CONDITIONING

Refrigeration System Component Diagnosis and Repair

1. Inspect and replace A/C compressor drive belts, pulleys, and tensioners; determine necessary action. P-1

2. Inspect, test, service or replace A/C compressor clutch components and/or assembly; check
compressor clutch air gap; adjust as needed. P-2

3. Remove, inspect, and reinstall A/C compressor and mountings; determine recommended oil quantity. P-2

4. Identify hybrid vehicle A/C system electrical circuits and service/safety precautions. P-2

5. Determine need for an additional A/C system filter; perform necessary action. P-3

6. Remove and inspect A/C system mufflers, hoses, lines, fittings, O-rings, seals, and service valves; perform necessary action. P-2

7. Inspect A/C condenser for airflow restrictions; perform necessary action. P-1

8. Remove, inspect, and reinstall receiver/drier or accumulator/drier; determine recommended oil quantity. P-2

9. Remove, inspect, and install expansion valve or orifice (expansion) tube. P-1

10. Inspect evaporator housing water drain; perform necessary action. P-1

HEATING AND AIR CONDITIONING

Heating, Ventilation, and Engine Cooling Systems Diagnosis and Repair

1. Inspect engine cooling and heater systems hoses; perform necessary action. P-1

2. Inspect and test heater control valve(s); perform necessary action. P-2

HEATING AND AIR CONDITIONING

Operating Systems and Related Controls Diagnosis and Repair

1. Inspect and test A/C-heater blower motors, resistors, switches, relays, wiring, and protection devices; perform necessary action. P-1

2. Diagnose A/C compressor clutch control systems; determine necessary action. P-2

3. Diagnose malfunctions in the vacuum, mechanical, and electrical components and the electrical controls of the heating, ventilation, and A/C (HVAC) system; determine necessary action. P-2

4. Inspect and test A/C-heater control panel assembly; determine necessary action. P-3

5. Inspect and test A/C-heater control cables, motors, and linkages; perform necessary action. P-3

6. Inspect A/C-heater ducts, doors, hoses, cabin filters, and outlets; perform necessary action. P-1

7. Identify the source of A/C system odors. P-2

8. Check operation of automatic or semi-automatic heating, ventilation, and air-conditioning (HVAC) control systems; determine necessary action. P-2

HEATING AND AIR CONDITIONING

Refrigerant Recovery, Recycling, and Handling

1. Perform correct use and maintenance of refrigerant handling equipment according to equipment manufacturer's standards. P-1

2. Identify and recover A/C system refrigerant. P-1

3. Recycle, label, and store refrigerant. P-1

4. Evacuate and charge A/C system; add refrigerant oil as required. P-1

ENGINE PERFORMANCE

General: Engine Diagnosis

1. Identify and interpret engine performance concerns; determine necessary action. P-1

2. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. P-1

3. Diagnose abnormal engine noises or vibration concerns; determine necessary action. P-3

4. Diagnose abnormal exhaust color, odor, and sound; determine necessary action. P-2

5. Perform engine absolute (vacuum/boost) manifold pressure tests; determine necessary action. P-1

6. Perform cylinder power balance test; determine necessary action. P-2

7. Perform cylinder cranking and running compression tests; determine necessary action. P-1

8. Perform cylinder leakage test; determine necessary action. P-1

9. Diagnose engine mechanical, electrical, electronic, fuel, and ignition concerns; determine necessary action. P-2

10. Verify engine operating temperature; determine necessary action. P-1

11. Verify correct camshaft timing. P-1

ENGINE PERFORMANCE

Computerized Engine Controls Diagnosis and Repair

1. Retrieve and record diagnostic trouble codes, OBD monitor status, and freeze frame data; clear codes when applicable. P-1

2. Access and use service information to perform step-by-step (troubleshooting) diagnosis. P-1

3. Perform active tests of actuators using a scan tool; determine necessary action. P-2

4. Describe the importance of running all OBDII monitors for repair verification. P-1

ENGINE PERFORMANCE

Ignition System Diagnosis and Repair

1. Diagnose (troubleshoot) ignition system related problems such as no-starting, hard starting, engine misfire, poor driveability, spark knock, power loss, poor mileage, and emissions concerns; determine necessary action. P-2

2. Inspect and test crankshaft and camshaft position sensor(s); perform necessary action. P-1

3. Inspect, test, and/or replace ignition control module, powertrain/engine control module; reprogram as necessary. P-3

4. Remove and replace spark plugs; inspect secondary ignition components for wear and damage. P-1

ENGINE PERFORMANCE

Fuel, Air Induction, and Exhaust Systems Diagnosis and Repair

1. Check fuel for contaminants; determine necessary action. P-2

2. Inspect and test fuel pumps and pump control systems for pressure, regulation, and volume; perform necessary action. P-1

3. Replace fuel filter(s). P-1

4. Inspect, service, or replace air filters, filter housings, and intake duct work. P-1

5. Inspect throttle body, air induction system, intake manifold and gaskets for vacuum leaks and/or unmetered air. P-2

6. Inspect and test fuel injectors. P-2

7. Verify idle control operation. P-1

8. Inspect integrity of the exhaust manifold, exhaust pipes, muffler(s), catalytic converter(s), resonator(s), tail pipe(s), and heat shields; perform necessary action. P-1

9. Inspect condition of exhaust system hangers, brackets, clamps, and heat shields; repair or replace as needed. P-1

10. Perform exhaust system back-pressure test; determine necessary action. P-2

11. Check and refill diesel exhaust fluid (DEF). P-3

ENGINE PERFORMANCE

Emissions Control Systems Diagnosis and Repair

1. Diagnose oil leaks, emissions, and driveability concerns caused by the positive crankcase ventilation (PCV) system; determine necessary action. P-3

2. Inspect, test, and service positive crankcase ventilation (PCV) filter/breather cap, valve, tubes, orifices, and hoses; perform necessary action. P-2

3. Diagnose emissions and driveability concerns caused by the exhaust gas recirculation (EGR) system; determine necessary action. P-3

4. Inspect, test, service, and replace components of the EGR system including tubing, exhaust passages, vacuum/pressure controls, filters, and hoses; perform necessary action. P-2

5. Inspect and test electrical/electronically-operated components and circuits of air injection systems; perform necessary action. P-3

6. Inspect and test catalytic converter efficiency. P-2

7. Inspect and test components and hoses of the evaporative emissions control system; perform necessary action. P-1

8. Interpret diagnostic trouble codes (DTCs) and scan tool data related to the emissions control systems; determine necessary action. P-3

REQUIRED SUPPLEMENTAL TASKS

Shop and Personal Safety

1. Identify general shop safety rules and procedures.

2. Utilize safe procedures for handling of tools and equipment.

3. Identify and use proper placement of floor jacks and jack stands.

4. Identify and use proper procedures for safe lift operation.

5. Utilize proper ventilation procedures for working within the lab/shop area.

6. Identify marked safety areas.

7. Identify the location and the types of fire extinguishers and other fire safety equipment; demonstrate knowledge of the procedures for using fire extinguishers and other fire safety equipment.

8. Identify the location and use of eye wash stations.

9. Identify the location of the posted evacuation routes.

10. Comply with the required use of safety glasses, ear protection, gloves, and shoes during lab/shop activities.

11. Identify and wear appropriate clothing for lab/shop activities.

12. Secure hair and jewelry for lab/shop activities.

13. Demonstrate awareness of the safety aspects of supplemental restraint systems (SRS), electronic brake control systems , and hybrid vehicle high voltage circuits.

14. Demonstrate awareness of the safety aspects of high voltage circuits (such as high intensity discharge (HID) lamps, ignition systems, injection systems, etc.).

15. Locate and demonstrate knowledge of material safety data sheets (MSDS).

Tools and Equipment

1. Identify tools and their usage in automotive applications.

2. Identify standard and metric designation.

3. Demonstrate safe handling and use of appropriate tools.

4. Demonstrate proper cleaning, storage, and maintenance of tools and equipment.

5. Demonstrate proper use of precision measuring tools (i.e. micrometer, dial-indicator, dial-caliper).

Preparing Vehicle for Service

1. Identify information needed and the service requested on a repair order.

2. Identify purpose and demonstrate proper use of fender covers, mats.

3. Demonstrate use of the three C's (concern, cause, and correction).

4. Review vehicle service history.

5. Complete work order to include customer information, vehicle identifying information, customer concern, related service history, cause, and correction.

Preparing Vehicle for Customer

1. Ensure vehicle is prepared to return to customer per school/company policy (floor mats, steering wheel cover, etc.).